

Letter to Father Requesting the Sacrament of Confirmation

General Guidelines

- Type your letter using 12 font – no need to double-space.
- Use the Times New Roman font.
- Write in complete sentences and paragraphs.
- Follow the outline below.
- Hand in to your teacher/small group leader by the due date.
- Make sure your name is on the letter.

Greeting

Begin your letter with the greeting: Dear Fr. Tony

Body of the letter

- Introduce yourself
- Request the sacrament
- Father would like to know:
 1. What you have learned about your faith and your relationship with Jesus?
 2. What type of service work you have done so far?
 3. How your prayer life is?
 4. How will you continue to grow in your faith?
 5. How will you witness to your faith in the community – how will you put your faith into practice – to live your faith?

Conclusion

- Conclude the letter and sign with your first and last name.